

**TOWN OF YARROW POINT
COUNCIL MEETING MINUTES
June 13, 2016,
7:00 PM**

The following is a summary of the proceedings and is *not* a verbatim transcript.

CALL TO ORDER:

Mayor Dicker Cahill called the meeting to order at 7:03 PM.

PRESENT:

Mayor: **Dicker Cahill**

Councilmembers: Mary Elmore
 Bruce Jones - Excused
 Steve Bush
 Andy Valaas
 Carl Scandella

Staff: Anastasiya Warhol – Town Clerk-Treasurer
 Mona Green – Town Planner
 Stacia Schroeder – Town Engineer
 Steve Wilcox – Town Building Official
 Wayne Stewart – Town Attorney
 Roger Myklebust- Town Legal Representative

Guests: Michael Korotkin, Town Resident at 9205 94th
 Laurie Bugbee, Town Resident at 9426 NE 37th
 Mary Ruark, Town Resident at 4218 94th

APPEARANCES:

Michael Korotkin of 9205 94th expressed concern regarding an Airbnb allegedly operating out of 4215 94th. Last weekend the house renters hosted a party which resulted in loud evening noises as well as garbage near the home on the street. Mr. Korotkin noted that he had discussed the disturbance with Police and now understands how crucial it is to contact CHPD while the incident is occurring. Contacting CHPD allows the police to respond and permits them to log the incident to track patterns of such activity. Mr. Korotkin requested that the Town look into whether or not operating Airbnbs are allowed under the current Town Municipal Code.

Laurie Bugbee, resident of 9426 NE 37th, expressed concern about Airbnbs operating outside of the town's zoning requirements.

Mary Ruark, resident of 4218 94th, also expressed concern regarding ‘disrespectful behavior’ by the renters.

With regard to public comments, Mayor Cahill explained that the Town will request our Attorney to look into this issue. At the same time, the residents are advised to show discretion in reacting to parties. More importantly, residents are to contact Clyde Hill Police Department by dialing 911 at the earliest sign of suspicious activity. Attorney Stewart reinforced this advice and noted that dispatchers will prioritize the concern appropriately and dispatch an officer if necessary.

MINUTES:

MOTION: Councilmember Valaas moved to approve the regular minutes of May 10, 2016 as presented at the meeting. Councilmember Bush seconded the motion.

VOTE: 3 For, 0 Against, 1 Abstain. Motion carried.

MOTION: Councilmember moved to approve the special minutes of May 24, 2016 as presented. Councilmember Bush seconded the motion.

VOTE: 4 For, 0 Against, 0 Abstain. Motion carried.

MOTION: Councilmember Valaas moved to approve the special minutes of June 1, 2016 as presented. Councilmember Scandella seconded the motion.

VOTE: 4 For, 0 Against, 0 Abstain. Motion carried.

CONSENT CALENDAR:

MOTION: Councilmember Bush moved to remove the Jansen Inc. Pay Estimate #8 from the consent calendar and to discuss it separately. Councilmember Elmore seconded the motion.

VOTE: 4 For, 0 Against, 0 Abstain. Motion Carried.

MOTION: Councilmember Bush moved to approve the consent calendar without Jansen Pay Estimate #8. Councilmember Scandella seconded the motion. Councilmember Valaas amended the motion as follows: Approve consent calendar including the payment approval report dates 06/09/16 approving payments as shown totaling 409,360.08, plus payroll and benefits expenses totaling \$25,129.77, minus Jansen Pay Estimate #8 totaling 85,524.24, for a grand total of \$348,965.61. Councilmember Elmore seconded the amendment. Councilmember Valaas seconded the complete motion.

VOTE: 4 For, 0 Against, 0 Abstain. Motion Carried.

The Council approved the following documents as part of the consent calendar:

- Town Planner Invoice; May
- Town Engineer Invoice; May
- Building Official Invoice; May

STAFF REPORTS:

Officer Eric Anderson gave a report on the few incidents that took place in Yarrow Point. Officer Anderson echoed the Mayor's request to have residents call 911 in the event of suspicious activity or public disturbances. In response to a Council request, Officer Anderson agreed to remind the CHPD of Town restrictions against oversized trucks.

Town Planner Mona Green explained that the City of Kirkland has received an application proposed by Carillon Properties to host Sea Plane tours once per hour for a flyover, during daylight hours, 365 days per year. The City of Kirkland is holding a comment period and the Town intends to file a comment letter with the City Planner. There will be a Public Hearing on the matter as well. Yarrow residents are recommended to voice their concern by sending comments directly to the City of Kirkland.

Regarding the current roundabout configuration, the Council agreed that the Town should continue to advocate for a safer and more ADA compliant configuration. In the meantime, WSDOT has submitted a permit to do previously approved improvements in September which will not conflict with the July 4th celebration.

REGULAR BUSINESS:

AB 16-21 Mayor Pro Tem Election

Councilman Andy Valaas nominated Carl Scandella. There were no other nominations.

Council unanimously voted to have Carl Scandella serve as Mayor Pro Tem for the next six months until a new Mayor Pro Tem is elected in January 2017.

AB 16-22 Building Code Update, *Ordinance No. 665, for Adoption*

Building Official Steve Wilcox explained that the presented ordinance reflects the 2015 State Building Code which is required to be adopted by July 1st. Based on the feedback given by the Council at the May meeting, the redline version incorporates comments and suggestions made.

MOTION: Councilmember Valaas moved to adopt *Ordinance No. 665*, adopting the 2015 editions of the International Building Code, International Residential Code, and other applicable codes, amending chapter 15.04.010 of the Yarrow Point Municipal Code, incorporating the following two changes to the Ordinance:

- 1) 15.04.030- Reinstate exemption regarding ornamental ponds or pools (no. 11)
- 2) 15.04.030- Correct the reference tied to the deck exemption (no. 2)

Councilmember Bush seconded the motion.

VOTE: 4 For, 0 Against, 0 Abstain. Motion Carried.

AB 16-23 92nd Ave UGC & Pathway Project Update

Town Engineer Stacia Schroeder explained that Pay Estimate #8 (removed from the consent calendar) reflects payment due for the work that the Town believes has been completed by the Contractor. Jansen disagrees with the Town's issued amount. Nevertheless, the Town is entitled to issue the payment based on the Engineer's assessment. In addition, Jansen has been issued a construction punch-list to be completed before June 10th; however, many items remain outstanding.

The Town has selected Lakeridge Paving to complete the remaining grinding, paving, and striping work. The tentative schedule is as follows:

Monday 6/13	Grinding and Base Prep
Tuesday 6/14	Paving
Wednesday 6/15	Paving
Thursday 6/16	Striping and Road Repair
Friday 6/17	Striping and Road Repair

The remaining construction is progressing well. Lakeridge is doing quality, timely work. In addition, outstanding punch-list items have been delegated to the Town's Public Works Department and are being addressed. Finally, Utility perveyors have been issued their respective punchlists and the Town Engineer reviews progress weekly.

The Town should anticipate a *final* pay request from Jansen next month.

MOTION: Councilmember Bush moved to approve Jansen's Pay Estimate #8 in the amount of \$85,524.24. Councilmember Scandella seconded the motion.

VOTE: 4 For, 0 Against, 0 Abstain. Motion Carried.

AB 16-24 Capital Improvement Plan

Town Engineer Schroder explained that the Town must adopt a Capital Improvement Plan by July 30th. As part of the process, the Town Council will hold a public hearing on the matter. The CIP is shared with other jurisdictions to coordinate improvement efforts. We use this to coordinate with other jurisdictions to do concurrent improvements.

Ms. Schroeder noted that whenever possible, the Town "bundles" UGC, Stormwater, and Construction projects. In addition to the CIP, the Town also budgets for smaller scale roadway restoration projects.

The Council will prepare for a July 12th Public Hearing.

MAYOR AND COUNCIL REPORTS:

The Town Clerk summarized the success of the Emergency Preparedness event held on June 4th. Additionally, the Clerk offered an update on the Town lights.

Councilmember Elmore announced that a new Lending Library has been opened and the public is welcome to visit.

EXECUTIVE SESSION:

Mayor Cahill announced that the Town Council will now enter an executive session for the purpose of discussing potential litigation. The executive session will last at least one hour. There were no audience members. Council entered the Executive Session at 9:06 PM. The Council Concluded the session at 10:37PM.

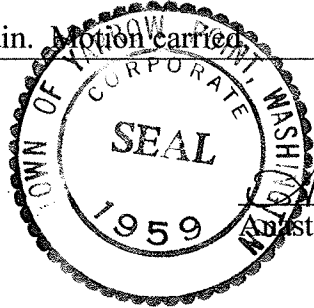
ADJOURNMENT:

MOTION: Councilmember Andy Valaas moved to adjourn the meeting at 10:40 pm. Councilmember Elmore seconded the motion.

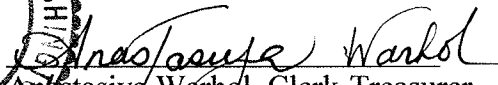
VOTE: 4 For, 0 Against, 0 Abstain. Motion carried.

APPROVED:


Dicker Cahill, Mayor



ATTEST:


Anastasiya Warhol, Clerk-Treasurer